

GENERAL INSTRUCTIONS FOR WRITTEN TEST ON 26TH FEBRUARY, 2021 FOR THE POST OF ASSISTANT MANAGER (GUEST HOUSE) ON CONTRACT (PURELY TEMPORARY) BASIS, IIT MANDI

(Only for shortlisted candidates informed through email/speed post)

Written Examination	26.02.2021	10:30 AM
Skill Test	26.02.2021	Exact time will be intimated during the Written examination

- Candidates **must bring two copies of call letter** issued to them along with at least one original photo ID viz. Aadhar Card, Voter ID Card, Driving License, PAN, Passport. One copy of the call letter will be collected in the examination hall.
- Use of any kind of unfair means would be treated as misconduct and would lead to cancellation of candidature.
- Candidates are **NOT** allowed to carry any electronic gadgets/devices such as Calculator, Mobile Phone and Laptop etc. in the examination hall. *Candidate should not bring any valuable material at Examination Centre as its safety and custody cannot be ensured.* Institute will not responsible for any loss.
- Candidates will not be allowed to enter the examination hall after 15 minutes of the start of test. Further, candidates will not be allowed to leave the examination hall before the end of written test.
- Seating Plan for the examination is as follows-

Application Number	Venue
13, 24, 36 & 17 (Shortlisted)	Hall- A, Auditorium Building, North Campus, IIT Mandi

- On arrival at North Campus, IIT Mandi the candidate will be directed by Security personnel (at Security Post) to the examination hall. Before entering in the examination hall **Identity Proof and Call Letter issued shall be verified.**
- Reporting time and venue for written test and skill test are as under:

S. No.	Date & Time	Venue	Process
1	09.30 AM (26.02.2021) Friday	Hall- A, Auditorium Building, North Campus, IIT Mandi	Reporting & Document Verification
2	10.30 AM (26.02.2021) Friday	Hall- A, Auditorium Building, North Campus, IIT Mandi	Written Test
3	26.02.2021 and Time will be intimated during the written test	Conference Room, CV Raman Guest House, North Campus, IIT Mandi	Skill Test

8. **Syllabus for Written Test: -**

- Hospitality and Hotel Management
- General Aptitude/Reasoning
- General Knowledge of H.P.
- General Financial Rules

Syllabus for Skill Test: -

- Hospitality Communication Skills
- Table arrangements

9. Candidates travelling on their own may follow the instructions provided in the IIT Mandi web portal.

The link to which is provided below-

http://iitmandi.ac.in/institute/campus/how_to_reach.php
