

**F.NO. IIT MANDI/ADMN/RS-06/**

**Dated:-13<sup>th</sup> July, 2011**

**NOTIFICATION**

On the recommendation of the Director, the Chairman Board of Governors, is pleased to approve the implementation of the Cumulative Professional Development Allowance (PDA) of Rs. 3.00 lakhs for every block period of 3 years (Rs. One lac per year) to the faculty members of the Institute on reimbursable basis to meet the expenses for participating in both national and international conferences, membership fee of various professional bodies and contingent expenses as per point No 8 (iii) of MHRD letter F.No. 23-1/2008-TS.II dated 18.8.2009. The present block period of 3 years is to be taken w.e.f. 1<sup>st</sup> July, 2010. If a faculty member joins the Institute in between a block period, he shall be entitled to the allowance on pro rata basis.

The limits for Utilizing Professional Development Allowance are as detailed for information of the faculty members and necessary action, if any

<b>S.No.</b>	<b>Description</b>	<b>Limit</b>
<b>1</b>	Membership of Professional Societies	Not more than three at a time including one life time
<b>2</b>	Telephone /Mobile usage charges	Rs. 12,000/- per financial year
<b>3</b>	Conference /Field trips	No limit on individual heads
<b>4</b>	Books and stationary	No limit on individual heads
<b>5</b>	Software/Computer consumables/Computer peripherals /Internet /Lab equipments /Lab consumables	No limit on individual heads

**(Dr. R.C.Sawhney)**  
**Registrar**

**Copy to :-**

1. P.S. to Director for Director's kind information please.
2. P. A. to Registrar
3. Dean (Planning/Academics/Students).
4. Head (SBS/SCEE/SE/SHSS)
5. Head of sections (Admin/Estate/Audit)
6. Mr. J.R. Sharma, Finance & Accounts Officer for implementation.
7. Deputy Librarian
8. Sh. S.Samuel, OSD
9. Notice Boards
10. Guard File.