

Syllabus for the post of Junior Superintendent
Advt. No. IITMandi/F/Recruit./NTS/2021/01 dated 04.05.2021

Syllabus for Written Test (to be held on 15.01.2022)	
a	Behavioral, attitude & psychometric test
b	Language competency – grammar, comprehension etc.
c	Aptitude test: quantitative, logical reasoning and verbal ability
d	Computer proficiency: knowledge of Office (word processor, work sheets and presentations), internet and email communication
e	General knowledge and current affairs: general knowledge about India/world such as politics, economics, education, geography, history, sports etc. and current affairs
f	Office procedures and service matters: basic knowledge of services rules and service matters, RTI Act, GFRs, NPS, Purchase Rules and financial matters etc
Scheme for written test	
g	Time: 2 hrs 30 minutes No. of questions: 100 (MCQ/one word answer/fill in the blank) Total marks : 100 Negative marking: 1/4 th of the marks assigned to questions
Scheme for skill/trade test	
h	The written test shall be followed by skill / trade test. The paper for skill/ trade test shall be evaluated for the candidates making into merit i.e. five times number of the category wise advertised posts. Test: Qualifying in nature Result: pass/fail Time: 30 minutes immediately after written test