

QUOTATION ENQUIRY – Student Sports Kits, IIT Mandi

No:- IIT Mandi/S&P/PUR-232/2019-20/8719-8720

Date: 14.10.2019

1. Central Public Procurement Portal.

2. IIT Mandi, Institute Website.

Online quotations are invited for the purchase of the **Student Sports Kits, IIT Mandi** items as per specifications mentioned below: -

Sl. No	Items with Specification/ Details	Size	quantity	Total Quantity
1	Track Suit : febric = dryfit/superpoly A. Jacket:- i) Printing or embroidery (desirable) of IIT Mandi logo with transparent background (4"x3") on left side of the chest and "IIT Mandi" printed on the back side of the jacket. (Font size – 5cm height and 90mm stroke) ii) Concealed coil zip detail-self – fabric piping detail, full zip. iii) Two side pockets with zip on upper. B. Pant:- i) Elasticated waistband with internal draw cord in contrast colour : elasticated internal draw cord system ii) Super polyester mixed cotton or micro fabric with cotton inner lining. iii) Two side pockets with zip (no back pocket)	S	10	134
		M	31	
		L	58	
		XL	32	
		XXL	3	
	Common T- Shirt with collar 100% Cotton/polyester	S	11	134
		M	33	

			L	58	
			XL	29	
			XXL	3	
3	Cap (IIT Mandi logo (4"x3") printed) 100% Cotton polyester				134
4	Dholki bag Thick matte construction with reinforce stitching , two side pockets, with zip and one front pocket,		Minimum diameter 11 inches and length 18 inch		134
5	Stockings: football and hockey 100% polyester (stretchable)		-----		31
6	Game Kit for all sports other than cricket: T- shirt & shorts Game kit for cricket: full sleeve t-shirt & lower (Azure blue as a major and orange minor color for all game kit) High quality jerseys made of Dry fit fabric material (GSM 170) .Upper / lower jersey with institute design and specification. Jersey Specification:- 1. T-shirt collars must be stiff and durable. 1. IIT Mandi logo (4"x3") must be placed at the front left chest/breast of the upper/ t-shirt 2. IIT MANDI must be written on the back of the upper / T-shirt 3. Upper/T- shirt & lower / bottom must have Name and no. as provided with institute design and specification 4. FOOTBAL GOAL KEEPER full sleeve t- shirt & lower, hockey goal keeper full sleeve t-shirt and shorts, volleyball	Note : The specific design of each game kit will be provided to the vendor after finalization of order.		Refer to Annexure-I	

	libero green color t- shirt and shorts.		
--	---	--	--

Annexure-I

S No	Item Detail	Color of kit	Specification	Size		Total Quantity
1	Badminton Girls Kit (Dress)	Azure blue major and orange minor	Micro polyester	S	1	3
				M	2	
2	Volleyball Boys Kit (Dress)	Azure blue major and orange minor	Spiral volleyball jersey set dotted micro polyester	L	8	12
				XI	3	
			One Lebero green t shirt-short	L	1	
3	volleyball girls kit (Dress)	Azure blue major and orange minor	Spiral volleyball jersey set dotted micro polyester	S	4	12
				M	7	
				L	1	
4	Basketball Boys Kit (Dress)	Azure blue major and orange minor	Phantom basketball jersey set micro polyester	M	2	12
				L	7	
				XL	2	
				XXL	1	
5	Cricket Boys Kit(Dress) Half sleeve T-shirt and lower	Azure blue major and orange minor	Micro polyester	L	10	16
				XL	5	
				XXL	1	
6	Football Boys Kit (Dress)	Azure blue major and orange minor	Micro polyester	M	4	15
				L	7	
				XI	2	
			Goal keeper (full sleeve T-shirt and lower	XL	2	2
7	Athletics Boys Kit (Dress)	Azure blue major and orange minor	Micro polyester	S=1	1	11
				M	7	
				L	2	
				XL	1	
8	Athletics Girls Kit (Dress)	Azure blue major and orange minor	Micro polyester	S=1	1	6
				M	4	
				XXL	1	
9	Lawn Tennis Boys Kit (Dress)	Azure blue major and orange minor	Micro polyester	L	3	4
				XI	1	
10	Lawn Tennis Girls Kit	Azure blue major and	Micro polyester	S	1	3

	(Dress)	orange minor		L	2	
11	Hockey Boys Kit (Dress)	Azure blue major and orange Azure blue major and orange minor	Micro polyester	M	4	14
				L	7	
				XL	2	
				XXL	1	
			Goal keeper kit (full sleeve t - shirt and shorts)	XL	1	1
12	Chess boys & Girls(Dress)	Azure blue major and orange Azure blue major and orange minor	Micro polyester	M	2	4
				L	2	
13	Weight lifting(Dress)	Azure blue major and orange Azure blue major and orange minor	Micro polyester	M	2	5
				L	3	
14	Track Suit		Dryfit/superpoly		135	
15	Bag(dholki)		Thick matte construction with reinforce stitching two side pocket with zip and one front pocket		134	
16	Common T-Shirts		Cotton/ micro polyester		134	
17	Cap		Cotton polyester		134	
18	Stocking (Hockey & Football) 15+16		Polyester stretchable		31	

The last date & Time of receipt of quotations is 04th November, 2019 till 03:00 P.M.

One sample of above mentioned specifications should be made available for inspection on 05th November, 2019 at 11:00 AM in the Ground Floor, A7 Building, South Campus, Kamand, IIT Mandi. The technical bids will be opened on 05th November, 2019 at 3:00 P.M. Quotations without samples will not be evaluated.

The financial bids of those firms whose samples or feedback are approved by the Technical Committee will be considered for opening. The date & time for opening of Financial Bids will be informed later on to the technically qualified bidders.

The firm declared lowest for an item will be declared lowest firm for that particular item. The Institute reserves the right to split the order between two or more vendors on the rates of lowest quotation. If felt necessary, for orders of large number of the same item, the order may be split between two or more vendors at L1 price.

Representatives of the firm(s) may be present at the time of opening the quotation if they so desire. The quotations should bear full details and where ever possible, be duly supported with catalogues, pamphlets, literature as the case may be for comparing the quality and rates of the item. The following instructions should be strictly observed for submitting the quotations failing which the quotations shall be liable for rejection.

Tender forms can be downloaded from the CPP Portal
(<http://eprocure.gov.in/eprocure/app> & Institute website
<http://iitmandi.ac.in/administration/tenderseoi.php>.

Instruction to bidder:

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
2. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
3. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in .pdf format. All quotation **(both Technical and Financial) should be submitted in the E-procurement portal.**
5. Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <http://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.

Instruction for Preparation & Submission of bids:

1. Technical Bids should be submitted in .pdf format and Financial Bids in the form of .xls format.

2. **In case of Financial bids**, a standard BOQ format has been provided in Excel format. Bidders are required to download the BOQ Excel file and fill their financial offer on the same BOQ format. After filling the same, submit it online in Excel format, without changing the financial template format. If the BOQ format file is found to be modified by the bidder, the bid will be rejected.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and must, they can be in .pdf formats. Bid documents may be scanned with 100 dpi with black and white option.
4. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
5. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
6. **Kindly add scanned .pdf of all relevant documents in a single .pdf file like, compliance sheet, OEM/Principle Certificate etc.**
7. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. The technical and financial bids should be submitted online through portal <http://eprocure.gov.in/eprocure/app> **in original**. The financial bid should include the cost of main equipment/item and its accessories. If there is any separate cost for installation etc. that should be quoted separately.
10. Each bidder should be marked with the following reference on the top bids submitted online: **“Tender fee & NIT No. IIT Mandi/S&P/PUR-232/2019-20/8719-8720/Students Sports Kit- IIT Mandi, dated 14.10.2019”**.
11. The printed literature and catalogue/brochure giving full technical details should be included with the technical bid to verify the specifications quoted in the tender. The bidders should submit copies of suitable documents in support of their reputation, credentials and past performance in .pdf format.
12. The rates should be quoted in figures (typed or printed) and cutting should be avoided. The final amount should be in figures as well as in words. If there are cuttings, they should be duly initialed, failing which the bids are liable to be rejected.
13. **Tender Cost:** The bidder should mandatory submit a demand draft of **Rs. 1,180/- (Tender Fee inclusive of GST) Rupees One Thousand & Eighty only** towards non-refundable **tender fee, drawn in favour of “The**

Registrar, IIT Mandi” payable at Mandi in a sealed envelope super-scribed as **“Tender fee & NIT No. IIT Mandi/S&P/PUR-232/2019-20/8719-8720/Students Sports Kit- IIT Mandi, dated 14.10.2019”** on or before last date & time of submission of bids. In the absence of tender fee, bids for evaluation shall not be accepted. NSIC/MSME exemption certificate shall be considered only against EMD (detail as mentioned in S.No.15).

14. Earnest Money Deposit (EMD):

Bidder should furnish an EMD of a refundable amount of **Rs.13,000 /-** in the shape of DD from a scheduled bank in India drawn in favour of **“The Registrar, IIT Mandi” payable at Mandi**. This EMD should be submitted in sealed envelope super-scribed as EMD & NIT No. **“Tender fee & NIT No. IIT Mandi/S&P/PUR-232/2019-20/8719-8720/Students Sports Kit- IIT Mandi, dated 14.10.2019”**. The bidders should enclose a pre-receipted bill for the EMD to enable us to return the EMD of unsuccessful bidders. **Failure to deposit Earnest Money will lead to rejection of tender**. In the event of the awardee bidder backing out, EMD of that bidder will be forfeited.

➤ **Note: Both (tender fee & EMD) envelops should be placed in another sealed envelope and addressed to:**

**“Assistant Registrar, Stores and Purchase”
Indian Institute of Technology Mandi (IIT Mandi),
S&P Section, 2nd Floor, A7 Building,
Kamand – 175005 Distt.- Mandi (H.P), India”**

This envelop having the tender fee & EMD should reach on or before the last date & time of submission of bid.

15. EMD Exemption:

The Institute may accept bids without EMD from those bidders who are registered with the Central Purchase Organization, National Small Industries Corporation (NSIC) or the concerned Ministry or Department **as Manufacturer**. To claim the exemption, the bidder must be offering goods manufactured by themselves. Exemption will not be granted in case the bidder is acting as an agent for some other vendor.

General Terms & Conditions

1. While sending rates, the firm shall give an undertaking to the effect that **“the terms/conditions mentioned in the enquiry letter/Tender Notice against which the rates are being given are acceptable to the firm.”** in .pdf format. In case the firms do not give this undertaking, their rates will not be considered.
2. The quotations should be submitted on printed pad preferably with Sales **Tax and PAN & GST Number** of the firm.

3. **Return of EMD:**

- i) The earnest money of unsuccessful bidders will be returned to them without any interest within 15 working days after awarding the contract.
- ii) The earnest money of the successful bidder will be returned to them without any interest within 15 Days after supply of material.

4. The rates quoted should include **transportation costs upto IIT Mandi at Kamand** clearly mentioning the percentage/rate of **sales tax / GST** or all other taxes and duties. The rates quoted should be valid for at-least 180 days from the date of opening of the quotation.

5. **Clarifications:** In case the bidders require any clarification regarding the tender documents, they are requested to contact our office **Ph. No. 01905-267016 & 267039** (e-mail ID: arsp@iitmandi.ac.in on or **before 31.10.2019**.

6. **Period required for delivery must be mentioned.**

7. The whole supply as per order shall have to be completed within the prescribed time. In case of failure to deliver by the specified date, liquidation charges @ 1% per week of the total order value subject to the maximum of 10% of total order value will be deducted.

8. The payment will be made **through e-payment system** on satisfactory receipt of material with regard to quality and quantity and on successful Installation, and on submission of pre-receipted bill by the firm.

9. The quantity shown against each item is approximate and may vary as per demand of the department at the time of placing the order.

10. **Arbitration Clause:**

a) In the event of any dispute or difference(s) between the vendee Institute (IIT Mandi) and the vendor(s) arising out of non-supply of material or supplies not found according to specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to "The Director, IIT Mandi", Kamand who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act,1996. The decision of the arbitrator shall be final and binding on both the parties.

b) The place of arbitration and the language to be used in arbitral proceedings shall be decided by the arbitrator.

c) All disputes shall be subject to Mandi Jurisdiction only.

11. The IIT Mandi reserves the right to reject any quotation wholly or partly without assigning any reason.

Sd/-
Assistant Registrar
Stores & Purchase