

**TENDER (E - PROCUREMENT MODE)**  
**FOR**  
**TENDER FOR HIRING OF CARS FOR IIT MANDI**



**Tender No.: IITMandi/S&P/PUR-163/2021-22/Cars/5419-20**

**Tender Issue Date: 04<sup>th</sup> January, 2022**

**Last Date of Submission: 25<sup>th</sup> January, 2022 till 3:00 PM**

**Tender Opening Date & Time: 27<sup>th</sup> January, 2022 at 3:00 PM**  
**(Technical Bids)**

**Date of opening of Financial Bids: This will be intimated to the**  
**Technically qualified bidders**

**Deputy Registrar (Stores and Purchase)**  
**2<sup>nd</sup> Floor, A9 Building, North Campus,**  
**Indian Institute of Technology Mandi (IIT Mandi),**  
**Kamand – 175 075, District – Mandi (H.P), India**

Tel. No.: 01905-267021/267039/267048

**Email:** [rakeshoa@iitmandi.ac.in](mailto:rakeshoa@iitmandi.ac.in) & [drsp@iitmandi.ac.in](mailto:drsp@iitmandi.ac.in)

## **TENDER DOCUMENT**

1. Indian Institute of Technology Mandi, Kamand invites online Bids for “**Hiring of Cars for IIT Mandi**” as per details given in the Annexure attached to the Tender form. All offers should be made in English and should be written in both figures and words. Tender form can be downloaded from the CPP Portal (<http://eprocure.gov.in/eprocure/app>) & Institute website <http://iitmandi.ac.in/administration/tenderseoi.php>.

The bidders are requested to read the tender document carefully and ensure compliance with all instructions herein. Non compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. IIT Mandi, Kamand reserves the right to select the proposal (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

2. **Type of Transport Requirement:** IIT Mandi proposed to hire One Innova Car (Six + one Seat) and one Indigo/Zest/Dezire/Etios (4+1 seat) car and one Electric Vehicle (Tata Nexon/Tata Tigor EV car) - (hereinafter referred to as the “EV”). Transporter needs to provide these vehicles for IIT Mandi initially for one year, further extendable upto two more years based on satisfactory completion of contract. Contract will be based on monthly fixed rent of vehicle (**For Innova & Sedan, fuel charges also payable by the institute on average mileage basis and for EV car Institute will raise the bill of electricity as per the consumption of per units on a metered connection in campus**) and for operating within Himachal Pradesh primarily. However, the cars may be employed for movement of personnel to Delhi/ Chandigarh/ Shimla/ Kullu/ Dharamshala or any other place at short notice even during holidays/Sundays. The requirement of transport may be met using following types of vehicles, all of which must be of 2019 or later model.

3. **Tender Cost:** The bidder should submit a demand draft of **Rs. 1,180/- (Tender Fee inclusive GST) in Words Rupees One Thousand One Hundred & Eighty only** towards non-refundable **tender fee, drawn in favour of “The Registrar, IIT Mandi”** payable at Mandi in a sealed envelope super-scribed as **Tender fee & NIT No. “IITMandi/S&P/PUR-163/2021-22/Cars/5419-20, dated 04<sup>th</sup> January, 2022”** on or before last date & time of submission of bids. **In the absence of tender fee, bids for evaluation shall not be accepted. NSIC/MSME exemption certificate shall be considered only against EMD (detail as mentioned in Sl. No. 5).**

4. **Earnest Money Deposit (EMD):**

Bidder should furnish an EMD of a refundable amount of **Rs. 1,00,000/- (Rupees One Lakh only)** in the shape of DD/FDR from a scheduled bank in India drawn in favour of **“The Registrar, IIT Mandi” payable at Mandi**. This EMD should be submitted in sealed envelope super-scribed as **EMD & NIT No. “IITMandi/S&P/PUR-163/2021-22/Cars/5419-20, dated 04<sup>th</sup> January, 2022”**. The bidders should enclose a pre-receipted bill for the EMD to enable us to return the EMD of unsuccessful bidders. **Failure to deposit Earnest Money will lead to rejection of tender.** In the event of the awardee bidder backing out, EMD of that bidder will be forfeited.

➤ **Note: Both (tender fee & EMD) envelopes should be placed in another sealed envelope and address to:**

**“Deputy Registrar (Stores and Purchase)  
2<sup>nd</sup> Floor, A9 Building, North Campus,  
Indian Institute of Technology Mandi (IIT Mandi),  
Kamand – 175 075, District – Mandi (H.P), India”**

This sealed envelope should reach the Institute on or before the last date & time of submission of bids. Envelope received beyond the last date and time of submission will be rejected.

**This envelope having tender fee & EMD should reach on or before last date& time of submission of bid.**

## **5. EMD Exemption:**

The Institute may accept bids without EMD from those bidders who are registered with the Central Purchase Organization, National Small Industries Corporation (NSIC) or the concern Ministry or Department **as Manufacturer**. To claim the exemption, the bidder must be offering goods manufactured by themselves. Exemption will not be granted in case the bidder is acting as an agent for some other vendor.

**The online bids not accompanied with EMD and the tender fees will NOT be entertained and summarily rejected.**

6. Offers in financial bid should be written in English and price should be written in both figures and words. The offer should be typed or written in ink or ball pen without any cutting or over writing. Use of pencil will not be acceptable. The relevant supporting documents as mentioned or required must be enclosed along with the offer.
7. At any time prior to the deadline for submission of bid(s), the Institute may, for any reason, whether at its own initiative or in response to a clarification requested by prospective Transporter, modify or cancel the tender document by amendment and it will be published on the website.
8. **Online Technical bid(s)** will be downloaded on **27<sup>th</sup> January, 2022 at 3:00 PM** in A9 Building in the O/o DR(S&P) at IIT Mandi at Kamand (north campus) in the presence of the transporter(s) or their authorized representative(s) who are present at the scheduled date and time. The date & time for opening of Financial Bids will be informed later on to the technically qualified bidders only.
9. IIT Mandi reserves the right to seek clarifications from any bidder (with copy endorsed to all the bidders), to reject any or all tenders, or recall the tender in case it is felt that the rates quoted are not reasonable, or there is a doubt about authenticity of documents submitted during the technical bid, prior to award of contract without assigning any reason whatsoever.

## INSTRUCTIONS TO BIDDERS/TRANSPORTER

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender publishing on the CPP Portal.
2. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
3. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in .pdf format. All quotations **(both Technical and Financial should be submitted in the E-procurement portal)**.
5. Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <http://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the website <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.
6. Technical should be submitted in PDF format & Financial Bids should be submitted in Excel format.
7. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100 dpi with black and white option.
8. The bidder has to digitally sign and upload the required bid documents one

by one as indicated in the tender document.

9. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
10. Kindly add scanned PDF of all relevant documents required in this tender in a single PDF file.
11. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
12. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
13. Each bidder should be marked with the following reference on the top of bid submitted online: **“Tender No. IITMandi/S&P/PUR-163/2021-22/Cars/5419-20, dated 04<sup>th</sup> January, 2022”**.
14. The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app>. All tender documents received after the specified date and time shall not be considered.
15. **(Technical Bid): (Please refer Annexure A for additional details)**

The Technical bid shall include the following:-

- a. The bidder can be a Sole Proprietor/ Partnership firm/ agency and he must be in the business of providing hiring of cars to similar educational institution for the last one year. The bidder should submit an affidavit (for proprietor firm)/ duly self-attested copy of partnership deed and registration certificate (for partnership firm)/ duly self-attested copy of MoA and registration certificate of the firm (for Pvt. Ltd/Pub. Ltd Company).
- b. Valid registration and license details regarding firm is in the business of travel and transport (If available).
- c. Transporter should not have been debarred or blacklisted by any Central/ State Government Departments/ Autonomous Institution/University of India. An affidavit to that effect on Non-Judicial stamp paper of Rs.10/-duly notarized shall be enclosed with the technical bid. The format of the affidavit is attached with the tender as **Annexure–C. This hard copy should be submitted along with the Tender fee & EMD.**

- d. Copy of vehicle Registration Certificate (RC) (car model should be of **2019** or later date, Insurance Certificate etc. must be enclosed with the technical bid to prove that the number of vehicles proposed to be provided and its vintage (year of model) by the Transporter are actually held. The registration of cars should be in the name of individual/ firm or any partner.
- e. Full particulars of the organization with address to whom similar services have been provided by the bidder in the past should be attached. A duly self attested original copy of a certificate/contract from the previous employer(s) must be submitted to prove the experience (if available).
- f. PAN Card photocopy, IT returns of last three years & Proof of Address, all self attested.
- g. Bidder must have GST Registration (Copy of registration be attached)

16. **PART-II (Financial Bid):(Please refer Annexure B for details)**

**(a) In case of financial bids**, a standard BOQ format has been provided in Excel format. Bidders are required to download the BoQ Excel file and fill their financial offer on the same BOQ format. After filling the same, submit it online in Excel format, without changing the financial template format. However, if bidder wants to modify in its financial offer, then bidder can modify.

**(b)** The financial bid should be clearly filled or typed and signed in ink legibly giving full address of the Transporter. The Transporter should quote the price in figures as well as in words, the amount tendered by him. Alteration, if any, unless legibly attested by the Transporter with his full signature, shall invalidate the tender. The tender should be duly signed by the authorized person(s). In case there is any difference in the amount between figures and words, the amount indicated in words will be treated as the valid offer.

18. The Transporter shall submit one copy of the tender document and addenda thereto, if any, with each page of this document signed and stamped as a proof to confirm the acceptance of entire terms & conditions of the tender by the Transporter.

19. **Rejection:** The bid of any Transporter who has not complied with one or more of the conditions of eligibility criteria and/or fails to submit the

documents as required/or mentioned in tender document is liable to be summarily rejected.

20. **Validity of Quote:** Quoted rates must be valid for a period of 90 days from the stipulated last date of submission of tender. The overall offer for the assignment and Transporter's quoted price shall remain unchanged during the period of validity. In case the Transporter withdraws his offer during the validity period, the EMD deposited by him shall be forfeited without assigning any reason thereof. The Transporter should be ready to extend the validity, if required.
21. **Tender Preparation Cost:** The Transporter shall solely bear all the costs associated with the preparation and submission of the bid. The Institute shall in no case be responsible or liable for any such costs, regardless of the conduct or outcome of the tender process. In no case, such costs shall be reimbursed by the Institute.
22. **Award of Contract:**
  - a) After due evaluation of both the Technical & Financial bids, IIT Mandi will award the contract to the **selected Transporter** (hereinafter referred to as the “Contractor”) and issue a work order.
  - b) In case the period of contract is extended further by the Institute in consultation with the Contractor, the validity of performance guarantee shall also be extended by the contractor accordingly, so that such performance security shall remain valid for a period of sixty days after the expiry of the obligations of the contractor for the extended period.
  - c) After award of contract institute may reserved the right to increase or decrease the number of cars as per the requirement.
23. **Performance Guarantee.**
  - a) The Contractor shall provide Performance Guarantee @ 5% of the Annual contract amount in terms of Fixed Deposit Receipt made in any of the Nationalized bank (preferably SBI), pledged in favour of “Registrar, IIT Mandi” within 10 days of award of the contract. Annual Contract amount shall be calculated by IIT Mandi and intimated to the Contractor based on fixed rate per month and number of vehicles offered by the selected Transporter for award of the contract.
  - b) The performance security, as furnished by the Transporter, shall remain valid for a period of **sixty days beyond the date of completion of all contractual obligations** of the contractor under the agreement to be executed by and between the Institute and the Contractor.



24. **Refund of EMD:**

- a. The earnest money deposit of unsuccessful transporters will be refunded within 15 days of award of contract.
- b. The EMD of successful transporter will be returned on submission of performance security. Earnest money deposit of the successful Transporter shall be forfeited, in case of default as defined in Point 26 below.

25. **Default:** The Transporter shall forfeit to the institute, the Earnest Money Deposit (EMD) for an amount of Rs. 1,00,000/- (Rupees one lakh only) in case of default which is considered for the purpose of this tender/contract. Any or all of the following (a to c) shall be treated as default(s) for the purpose of the forfeiture of EMD:-

- a. Failing to provide cars to IIT Mandi as per contract within 03 days of award of contract.
- b. Failure to provide Performance Guarantee as given in Point **23 Page 7** within stipulated time frame.
- c. Furnishing false information to secure this contract, which may be noticed during the tendering process or at a later stage during the operation of the contract.

26. **Terms & Conditions**

- a) All vehicles provided to IIT Mandi should be in excellent roadworthy and running condition with AC facility and of 2019 or later model, **as given in the technical & financial bid of tender** document with good interiors, free from any past history of accidents and fully insured, including third party. Fitness certificate issued by Regional Transport Office (RTO) should be submitted to IIT Mandi.
- b) In case vehicles proposed to be deployed are to be purchased afresh, deployment must be ensured within 15 days of award of letter of acceptance.
- c) Only inspected and approved vehicles should be sent for service on

regular

basis. Vehicles sent as replacement/standby will also be subject to inspection and approval. Institute reserves the right to inspect all/any

vehicle at any time during the trip.

- d) The cars shall run as per the schedule/requirement given by the Institute. The vehicles will be deployed even on Sundays/Holidays as per the Institute requirements including special duties over and above scheduled requirements as and when needed. The schedule might have timings late in the evening or early in the morning. Hence, the Transporter should have sufficient number of drivers during these hours. The transporter should strictly follow the schedule. Exact Kms. covered will be entered in the log book after every duty and got signed from the indenter of the car or the visitor.
- e) The cars provided should have neat and hygienic seat covers, portable fire extinguishers, portable vacuum cleaner which can be operated from Car/Battery, first aid box etc. A banner plate denoting that the vehicles are on IIT Mandi duty should be placed as per govt. rules/instructions.
- f) All vehicles supplied must have a **pollution free certificate** at all the time.
- g) Drivers sent with vehicles should have a valid commercial driving license and they must be regular employees of the agency. All drivers must be physically and mentally fit for services and not be older than 60 years. **Medical fitness certificate issued by Chief Medical Officer/Medical Superintendent** of each of the Drivers may be asked. If any driver is found not fit or their behaviour is not satisfactory, the Institute reserves the right to ask the agency to replace the driver immediately. **Driver must be in proper uniform (dress) as per the statutory requirement.** Sufficient drivers must be catered to run vehicles as per institute requirement including on Sunday/Holiday/Special Duties over and above stipulated schedule. Prior permission should be taken before change of drivers in case it is inevitable.
- h) In case of any delay/breakdown/non-reporting of vehicle, the

information should immediately be passed on to the “Authorized Person” appointed by IIT Mandi and suitable replacement has to be arranged by the transporter as early as possible.

- i) The Transporter must ensure that driver is not under the influence of alcohol or other intoxicants while performing his duties for the Institute. Institute reserves the right to check randomly alcohol contents through breath analyser. **Smoking is strictly prohibited inside vehicles.** The transporter should ensure that the drivers should not play cards, gambling, or any antisocial activities during duty hours and such activities are prohibited in the parking area even after duty hours. They shall **not use unparliamentary language inside the vehicles and at the Institute.**
- j) The Transporter shall solely be responsible for accidents, if anything happens. Institute will not be responsible for any litigation whatsoever under any circumstances.
- k) The transporter must not deploy any driver:
  - (i) who has not completed eighteen years of age, or
  - (ii) who does not possess a valid driving license, or
  - (iii) has experience of less than three years.
- l) The transporter shall comply with all the statutory regulations related to the business. Institute shall not be responsible for any liability in this regard for any fault of the transporter.
- m) The operation and function of vehicles and drivers shall be governed by Motor Vehicles Act and these shall be the responsibility of the transporter. Any violation of traffic rules can invite penalty by the Statutory bodies as well as IIT Mandi, which shall be paid by the transporter.
- n) Each vehicle shall be given suitable time for maintenance as per norms, with prior consent of the Institute without affecting the schedule decided by the Institute. Once in a fortnight, the Car will be permitted to go for routine checkup and washing but without affecting the schedule given with prior consent by the Institute. **One battery operated vacuum cleaner and other cleaning equipment/ accessories as necessary will be**

**maintained by the Transporter for effective cleaning of the Car at Institute.** The same shall be used whenever necessary and the Car will be kept clean all the time.

- o) The car shall not be utilized by the transporter for any other purpose than the requirement of IIT Mandi during contract duration and will be parked in IIT Mandi premises except when sent for maintenance.
- p) **Penalty:** During the operation of the contract, the following penalty will be **deducted from the monthly payment** to the transporter, based on report from the person travelling/travelled in the car:-
- a. Delays not because of mechanical failure/act of nature:-
    - i. 5 to 10 Minutes : Rs.100/- per event.
    - ii. 10 to 20 Minutes : Rs.200/- per event.
    - iii. 20 to 30Minutes : Rs.300/- per event.
    - iv. More than 30 Minutes : Rs.500/- per event.
    - v. Failure to provide a car : Rs.1500/- per event.
  - b. Not wearing uniform : Rs.100/- per event.
  - c. Misbehaviour with IITGuest/Employee/Student: Rs.200/- per event.
  - d. Overspeeding beyond 40 Kmph on down hill slope: Rs.300/- per event.
  - e. Inadequate cleanliness : Rs.100/- per event.
  - f. Improper servicing/mechanical condition due to poor maintenance : Rs.500/- per event.
  - g. Providing invalid/inappropriate driver: Rs.1000/- per event.
  - h. Driver found drunk/indulging in gambling/any other antisocial activities during duty hours: Rs.2000/- per event.
  - i. During the contract period, if the bidder provides cars of older model than prescribed model, a penalty @ Rs.2000/- per day will be imposed till the supply of required model cars. This period should not be more than 3 days in any case, else the agreement may terminate.
- q) **In case of change in requirements/or any other reason, the Institute reserves the right to terminate the contract by giving 30 days' notice and without assigning any reason whatsoever.**

27. **In case of change in requirements/or any other reason, the Institute reserves the right to increase or decrease the number of cars mentioned in the tender during the tender process or by giving 30 days' notice after the agreement with successful bidder and without assigning any reason whatsoever.**
28. **Payment Schedule:** Payment requests for monthly bills are to be submitted by the transporter by 5<sup>th</sup> of the following month. Payment shall be released within fifteen days from the date of verification of bill and subject to satisfactory performance of duties as per the contract. Amount on account of penalty as listed in Point 26(p) above will be deducted from the payable amount.
29. **Arbitration :** In case of any dispute or difference arising out of or in connection with the tender conditions, job order and contract, the Institute and the contractor will address the dispute/difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole arbitrator to be appointed by the Institute. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be Mandi. The decision of the Arbitrator shall be final and binding to both the parties.
30. **Jurisdiction:** Courts at Mandi will only have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender/contract.
31. **Clarification :**
- a) The prospective Transporters requiring any clarification regarding the tender document are requested to contact Deputy Registrar (Stores & Purchase) at telephone 01905-267039 and email [drsp@iitmandi.ac.in](mailto:drsp@iitmandi.ac.in) not later than 7 days before the last date of submission of tender. Response will be given by email for clarification.
  - b) At any time prior to the deadline for submission of bids, the Institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Transporter, modify the tender document by amendment.
  - c) The amendment will be published on Institute website. In order to afford prospective Transporters reasonable time to take the amendment into account in preparing their bids, the Institute may, at its discretion, extend the deadline for the submission of the Tender.

Sd/-  
**Deputy Registrar**  
**(Stores & Purchase)**

**Tender for Transport service of cars at IIT Mandi, January-2022**  
**Technical Bid**

(Please refer Point 16 on Page 5 and provide all documents as asked for therein)

1. Name of the Transporter : \_\_\_\_\_
2. Address of the Transporter (with proof) : \_\_\_\_\_
3. Contact Details of the Transporter \_\_\_\_\_
  - (a) Tel. No. with STD (O) \_\_\_\_\_ Fax \_\_\_\_\_
  - (b) Mobile No. \_\_\_\_\_
  - (c) E.Mail \_\_\_\_\_ (d) Website \_\_\_\_\_
4. Name of Proprietor/Partners/Directors of the firm/agency: \_\_\_\_\_
5. Transporter's Bank with branch and his Current Account number :  
(A cancelled cheque must be enclosed in support of this detail)  
\_\_\_\_\_
6. Documents as given at Point 16 Page 5-6 of this tender document and provide the documents as mandated there:
7. The tender document (all pages) duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed.
8. Duly filled in authorization for attending the bid opening (Annexure D).
9. Details of Award/Certificates of merit etc., if any, received from any organization (Please attach copy of the certificates, if any).
10. **Financial Deposits:** To be placed in a separate envelope as given in Point 3 Page 3 of the tender document.
  - (a) **EMD** Draft No. and date \_\_\_\_\_ amounting to **Rs. 1,00,000/- (Rupees one lakh only)** drawn in favour of “**The Registrar, IIT Mandi**”, payable at **Mandi**. (Please write the name of the proprietor on the reverse turn of the drafts).
  - (b) **Tender Fee:** Draft No. and date \_\_\_\_\_ amounting to **Rs. 1,180/- (Tender fee inclusive GST) Rupees One Thousand One Hundred & Eighty Only** drawn in favour of “**The Registrar, IIT Mandi**”, payable at **Mandi**. (Please write the name of the proprietor on the reverse turn of the drafts).

**Tender for Transport service of cars at IIT Mandi, January-2022****Part II: Financial Bid**

\*Fuel charges will be paid by IIT Mandi based on average mileage calculated jointly by IIT Mandi and the Transporter. All taxes/expenses applicable and penalty imposed if any, during transportation due to fault of the transporter as per statutory provisions are to be borne by the Transporter.

\*\* IIT Mandi will provide suitable space to install battery charging facility for EV car on a metered connection in campus. In case of using battery charging facility of EV car outside the IIT Mandi campus, the bill may be raised for reimbursement by the vendor as per the mileage charges fixed by the institute.

Sr.No.	Type of vehicle & Capacity	Fixed rent on monthly basis (excluding fuel charges)
1.	For One Innova Car	In figures Rs. _____ In words Rs. _____ _____
2.	For One Indigo/Zest/Dezire/Etios Car.	In figures Rs. _____ In words Rs. _____ _____
3.	For One Tata Tigor EV/Tata Nexon EV Car. (Note: Any other EV car with Kilometer range of 300 Kilometer or more in a single charge of battery.)	In figures Rs. _____ In words Rs. _____ _____

**Note:**

- Billing will be done for one Innova car & one sedan car (Indigo/Zest/Dezire/Etios) and one EV Car every month.
- In case any car is not made available for a day, the deduction shall be made from the bill on pro rata basis.
- Quoted rates must be inclusive of GST and other applicable taxes. No extra taxes will be paid over and above the quoted rates.
- Institute will raise the bill of electricity for EV car as per the consumption of per units on a metered connection in campus.
- Statutory deductions will be made from the quoted rates.



**Tender for Transport service of cars at IIT Mandi, January - 2022**

**Declaration regarding Blacklisting/Debarring for taking part in tender**

(To be executed & attested by Public Notary/Executive Magistrate on Rs.10/-Non Judicial Stamp paper by the Transporter).

I/We \_\_\_\_\_(Transporter) hereby declare that my/our firm/agency namely M/s\_\_\_\_\_has not been blacklisted or debarred in the past by Union/State Government Organization from taking part in Government tenders in India

**Or**

I/We\_\_\_\_\_ (Transporter) hereby declare that my/our Firm/ Agency namely M/s \_\_\_\_\_ was blacklisted or debarred by Union/State Government or any Organization from taking part in Government tenders for a period of \_\_\_\_\_years w.e.f. \_\_\_\_\_to \_\_\_\_\_.The period is over on \_\_\_\_\_and now the firm/company is entitled to take part in Government tenders.

In case the above information found false, I/We are fully aware that the tender/contract will be rejected/cancelled by Registrar, IIT Mandi and EMD/performance security shall be forfeited.

In addition to the above, Registrar, IIT Mandi will not be responsible to pay the bills for any completed/partially completed work/job.

DEPONENT

Attested:

(Public Notary/Executive Magistrate)

Name\_\_\_\_\_

Address\_\_\_\_\_

**Tender for Transport service of cars at IIT Mandi, January-2022**

**Letter of Authorization for attending the Bid opening**

**Subject: Authorization for attending the technical bid opening on \_\_\_ and financial bid opening on \_\_\_\_\_ of the tender for Hiring of Cars by IIT Mandi.**

Following person is here by authorized to attend the bid opening for the tender mentioned above on behalf of M/s \_\_\_\_\_(Name of the Transporter)

Name: \_\_\_\_\_ Specimen Signature \_\_\_\_\_

Signature of the Transporter

**Or**

Officer authorized to sign the bid documents on behalf of the Transporter.

**Note: Permission may be denied in case the photocopy of the duly filled in form is not brought at the time of opening.**