

**INDIAN INSTITUTE OF TECHNOLOGY MANDI**

**EXPRESSION OF INTEREST FOR RUNNING OF GRIFFON CANTTEN, IIT MANDI**

**No. IIT Mandi/Griffon Canteen/2019/9563**

**Dated: 25-10-2019**

**EOI date: 25th October, 2019.**

**Last date of submission of Proposal: 11th November, 2019.**

**Date of opening of Proposal: 13th November, 2019.**

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**GRIFFON CANTEEN, IIT MANDI, SOUTH CAMPUS (EXPRESSION OF INTEREST)**

IIT Mandi invites expression of interest through e-mail for running the canteen in South Campus of the Institute for its faculty, students & staff. List of probable items to be served is attached at ([click here](#)). However, rates may be quoted only in respect of items which can be served by the vendor. Additional items can be added in the list accordingly.

The duly filled forms with supporting scanned documents must be emailed to IIT Mandi (email address mentioned above) by 05:00 pm on or before 11th November, 2019. The bidding agency/vendor/firm must have good experience of running restaurant/canteen and similar services in the past for at least two years. It should be noted that the staff involved would be properly dressed and shall be well trained with aspects of hygiene and sanitation & cooks should be familiar with the different cuisines.

As part of the application, an interested caterer should submit the following items:

- 1) Price information:  
It shall contain details of rate as per the menu given in the link.
- 2) Technical Information: It shall contain information regarding business turnover, experience and other details of the firm to judge the suitability of the caterer. ([click here](#))

***Only those parties will be considered who are found suitable and meet the eligibility criteria. Quoting of lowest rates do not entitle any vendor for award of contract. Decision of Committee after evaluating all other factors will be final in this regard.***

The contract will be awarded initially for a period of one year to the successful caterer. This period may be extended on satisfactory performance for 1 more year after a review. The successful caterer shall be bound to execute an agreement on non-judicial stamp paper of Rs. 100/-. Institute reserve the rights to reject some or all the applications without assigning any reasons whatsoever.

**Timings:**

The service hours of the canteen shall be between 08: 30 AM and 09:30 PM for all seven days of the week i.e., the canteen will remain open for whole of the week. The time of opening and closing of the canteen may change with mutual consent which will be intimated in writing. The canteen will remain open in vacations too. If there is any demand for making arrangement for carrying out catering service even during odd hours due to some official Functions, Meetings, Interviews etc., the caterer should accept the order gladly without any refusal. Failing to do so, the IIT Mandi will be at liberty to invoke penalty clause.

**Rent/Charges:**

The caterer shall pay monthly rent at current rate of Rs. 2702/- pm to IIT Mandi by 7<sup>th</sup> of every month as advance for 40.93 sqm area of canteen. Electricity, as per actual at commercial tariff of HBSEB Ltd. and water @ Rs. 100/- per month will be charged from the caterer. The rent can be enhanced @ 10% per annum till it comes at par with the rent fixed/notified by the HPPWD/DC Mandi from time to time.

**Sd/-**  
**Chair Commercial Establishment Committee**  
**IIT Mandi**