



STUDENT EXCHANGE AGREEMENT

between

Technical University of Munich

“Technical University of Munich” -

and the

Indian Institute of Technology Mandi

- hereinafter referred to as **“IIT Mandi” -**

- each a **“Party”** and collectively the **“Parties” -**

PREAMBLE

The Technical University of Munich (TUM) and the Indian Institute of Technology Mandi (IIT Mandi), mutually interested to carry on their academic relationship, have discussed the furtherance of their related interests and now record their mutual understanding as follows:

I. STUDENT EXCHANGE

- 1.1. At IIT Mandi, the responsible contact partner for matters covered by this Agreement shall be the Director, IIT Mandi.
- 1.2. At the Technical University of Munich, the responsible contact partner is Senior Vice President, International Alliance and Alumni.
- 1.3. Any matter related to the carrying out of the day-to-day non-legal affairs of the Student Exchange Program, the implementation of this Agreement or any steps related to this Agreement must be communicated to the respective Contact Person of the other Party by way of [email/letter/registered letter].
- 1.4. The Technical University of Munich and IIT Mandi will accept students upon the recommendation of TUM Global & Alumni Office or upon that of the IIT Mandi International Relations Office, respectively.
- 1.5. The Technical University of Munich will admit students of IIT Mandi to any academic program, subject to the approval of the relevant department head or faculty dean.
- 1.6. IIT Mandi will admit students of the Technical University of Munich to any academic program, subject to the approval of the relevant department head and places still being available in each case.

Student exchanges between IIT Mandi Department of X and University Y Department of Y are not covered by this Agreement and regulated by the separate departmental Agreement (name of Agreement).

- 1.7. The exchange will have a maximum duration of one academic year. The academic year lasts from October 1st until September 31st at Technical University of Munich and from August 1st until July 31st at IIT Mandi.
- 1.8. Technical University of Munich and IIT Mandi agree to measure and compare units of exchange. One (1) student enrolling for one (1) semester shall be considered as equivalent to one (1) unit of exchange. One (1) student enrolling for two (2) semesters shall be considered as equivalent to two (2) units of exchange. Each academic year, Technical University of Munich and IIT Mandi agree to accept up to 5 units of exchange from the other university. The number may be changed by mutual consent of the two Parties. Efforts will be made to maintain a well-balanced exchange within the term of this Agreement.
2. The home university will pre-select students to take part in the exchange program. The students will be selected on the basis of academic merit and/or professional qualifications. However, the final decision about accepting students will be made by the host institution.
3. The home university is responsible for the testing of the exchange students' foreign language skills and ensuring that these meet the admission requirements of the receiving institution.
4. The exchange students will remain enrolled at their home university or will be granted a sabbatical term. In addition, upon acceptance, an exchange student shall be enrolled at the receiving university as a full-

time non-degree student, provided that such student has the necessary minimum entry requirements.

5. No tuition fees will be charged by the receiving university. An obligatory contribution to the student union will be charged by IIT Mandi and cannot be waived for the exchange students.
6. Participating students pay student fees at their home university before departure, arrange for and incur the expenses of accommodation, food, transportation, health insurance, personal expenses, as well as all costs related to their mobility and shall comply with visa and all other immigration procedures.

The Parties will endeavour to assist participating students where possible, however neither Party gives a warranty that such financial support will be available.

7. In the event of any academic appeal by an exchange student while participating in the Student Exchange Program the academic appeal process of the receiving institution will apply.
8. The Transcript of Records may only be transmitted to the Partner upon written request of the student

II. ADMINISTRATION

1. Both Parties to the Agreement will consult one another whenever they feel it necessary and will meet regularly to discuss possible development of the program and to appraise its success to date.
2. Both Parties undertake to act in a diligent manner in exercising their respective duties and responsibilities under this Agreement and further undertake to treat all exchange students and involved persons with respect and dignity and without regard to race, colour, religion, national origin, sex, sexual orientation, age or disability.
3. Processing of personal data is governed by the data protection laws applicable to each Party.
4. Neither Technical University of Munich nor IIT Mandi will be responsible or held liable for the actions of the other Party for any activity under this Agreement. Furthermore, neither Party shall be required to purchase any insurance against loss or damage to any personal property to which this Agreement relates.

III. CLOSING PROVISIONS

1. This Agreement shall come into effect from the date of signing by the Parties, or, if the Parties sign on different dates, from the date of the last signature. It shall remain in force for a period of five years from the date of

signing and may be extended upon application by the above mentioned official representatives (see I.1.1. and I.1.2.).

2. Modifications to the conditions, including the requirement of written consent itself, require the written consent of both partner universities.
3. This Agreement may be terminated, with a six months' period of notice, by either Party.
4. Notwithstanding any termination or ending of this Agreement the Parties agree to continue to perform the activities contemplated by this Agreement for the benefit of the students who are already participating in the Student Exchange Program at the time of the termination and to ensure that any commitments made to students already participating in this program shall be honoured.
5. This Agreement places no financial obligations on either of the partner universities.
6. If any of the above provisions should be invalid, in whole or in part this shall not affect the remainder of the Agreement.

Processing of personal data is governed by the data protection laws applicable to each Party.

Technical University of Munich



Prof. Dr. Juliane Winkelmann
Senior Vice President
International Alliances and Alumni
Technical University of Munich

Indian Institute of Technology Mandi



Prof. Laxmidhar Behera

Director
Indian Institute of Technology Mandi

Date: _____

Date: 22.05.2023